



Child Development Services Director

Responsible for the effective and efficient administration of all MVAC child development services programs. Ensure programs comply with local, State and Federal guidelines, regulations and performance standards; develop liaisons between MVAC Child Development Service programs and funding sources; develop excellent working relations with appropriate local agencies; oversee and evaluate department financials; supervise program staff; work with the Head Start Policy Council in shared decision making; operate as a member of MVAC's management team responsible for planning, developing and implementing agency policies. Annually assess community needs, research, and then develop programming to meet those needs with staff, Policy Council and MVAC Board input. Some travel is required. Must possess a valid driver's license. Requires BS or BA in Education, or management related field, with early childhood family systems, budgeting and program management experience. Three to five years experience in program and fiscal management information systems and staff supervision or equivalent combination of education and experience. Experience in social service program operations essential. Must possess excellent communication skills, self-starter and be able to assume responsibility and make decisions. Knowledge of Child Development Services, specifically the Head Start Program and Performance Standards. This is a salaried position based on \$24.27 per hour, plus current benefit compensation. Submit cover letter, resume and application by January 19 to Keith Hamm, Human Resources, Minnesota Valley Action Council, 464 Raintree Road, Mankato, MN 56001. Application also available at www.mnvac.org. MVAC is an Equal Opportunity/Affirmative Action Employer.