

Tri-Valley Migrant Head Start, located in Monticello, MN, is looking for 1 **Paraprofessional** to work for the program starting mid-July to end of September. Bi-lingual in English and Spanish is preferred, but not required. This is a seasonal position.

The Paraprofessional is responsible for assisting other classroom staff in the overall safety, care, and development of the young children entrusted to them. The Paraprofessional is involved in all aspects of the classroom operation, including providing developmentally appropriate activities and responding to the personal care and emotional needs of individual children. The Paraprofessional is also responsible for the safe, comfortable transportation of each child and the transfer of information and goods between the family and the program center. The Paraprofessional supervises the safe behavior of all children on the bus, maintains the cleanliness of the bus, and maintains the necessary supplies and information to fulfill responsibilities.

Minimum Requirements:

- Must be at least 18 years of age.
- Excellent communication skills, verbally and in writing.
- Must enjoy and respect young children and their families.

Tri-Valley is an Americans with Disabilities & Affirmative Action - Equal Opportunity Employer

If you would like to apply for the opportunity to work with young children and their families and/or have questions on the position and its requirements, please visit our website at www.tvoc.org to download an application or view a complete job description, or call Lindsay Vokaty at 763-272-2961 for more information. Position is open until filled. Send applications and credentials, including transcripts, licenses, etc, in one of the following ways:

Mail - Attention: Lindsay Vokaty
9375 Fenning Ave
Monticello, MN 55362

Fax to – 763-272-2962

**If scanning or faxing, please forward the original via US Mail after you scan/fax it.

Scan application with signature and e-mail it to Lindsay@tvoc.org

**If scanning or faxing, please forward the original via US Mail after you scan/fax it.